

Chair Election Schedule for Spring 2022

English Dept Chair Election Schedule S22		
Wk 1:		
Wk 2:	Feb 4	1st Notice out with initial nominees and open call
Wk 3:		Open period for additional nominations continues
Wk 4:	Feb 18	Additional nominations due
Wk 5:	Feb 21	Online voting opens
Wk 6:	March 4	Voting closes
Wk 7:	March 7	Results announced

Overview of the election process:

If you are considering running for chair, we recommend you consult with colleagues and also talk with Gitanjali to learn more about what is involved

Chair Elections in our department are overseen by the NEC rather than a specially convened nominating committee as is done in some departments.

Nominations follow an open process that allows for self and peer nominations of any qualified faculty member (tenured and not going to be on FERP during the three-year term). The only requirement is that the candidate agrees to run and at least two colleagues support the nomination. Our election schedule, provided here and soon to be sent out via email, allows opportunities for self and peer nominations.

Information from NEC on English Dept Chair Election Spring 2022

Our formal process begins with an announcement message that will include any nominees who have already come forward by that time. That start date will be February 4th.

There is then a two-week window during which additional self- and peer-nominations are welcome, and after that time period closes, a Qualtrics online ballot will be distributed. All tenure track and lecturer faculty can vote, with lecturer faculty votes pro-rated according to their current teaching assignment, or number of classes taught. We strive to get as close to 100% participation as possible on this vote.

Once the vote is counted, the results will be announced, and at that point, the chair-elect will begin a mentoring process in preparation for becoming chair in July.

Department Bylaws for Chair Elections

Voting Rights

1. All tenured and tenure-track faculty members shall be entitled to one full vote, regardless of their time-base during the semester of the selection process.
2. Faculty on early retirement shall be entitled to one full vote, regardless of their time-base during the semester of the selection process.
3. Lecturer faculty shall be entitled to pro rata participation in chair voting consistent with university and trustee policy.

Nomination Process for Internal Candidates

1. A call for nominations shall go out to all members of the department.
2. NEC shall serve as a nominating committee.
3. NEC will receive the nominations and determine who is willing to stand for election.
4. Ballots shall be distributed to all faculty with voting rights as discussed above.
5. If no candidate receives a majority of the votes cast, the candidate with the lowest number of votes shall be dropped from the ballot and another vote taken, until one candidate receives a majority of the votes cast.

Link to SF State Senate Policy on Department Chair Elections

<https://senate.sfsu.edu/content/s00-145>